

MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT  
(RTGS) FACILITY FOR RECEIVING PAYMENTS

**A. DETAIL OF ACCOUNT HOLDER :-**

1	NAME OF ACCOUNT HOLDER	
2	COMPLETE CONTACT ADDRESS	
3	TELEPHONE NUMBER/FAX/EMAIL	
4	NAME & ADDRESS OF PROJECT	
5	TITLE OF THE PROJECT	

**B. BANK ACCOUNT DETAIL :-**

1	BANK NAME	
2	BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND EMAIL	
3	WHETHER THE BRANCH IS COMPUTERISED?	
4	WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE -	
(i)	IS THE BRANCH ALSO NEFT ENABLED?	
(ii)	TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)	
(iii)	COMPLETE BANK ACCOUNT NUMBER (LATEST)	
(iv)	MICR CODE OF BANK	

I hereby declare that the particular given above are current and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user institution responsible.

Date:

(.....Signature/Seal of PI/Firm.....)

Phone No.

Certified that the particulars furnished above are correct as per our records.

(.....Signature/Seal AO of the Concerned Div/DDO....)

Phone No.

Date:

**NOTE**

**Please attach a photocopy of cancelled cheque for purpose of verification of the concerned bank account where money is to be remitted.**