

INDIAN COUNCIL OF MEDICAL RESEARCH

No.6-2(2)/2008-Admn.I

Dated 12.01.2016

VACANCY CIRCULAR

Indian Council of Medical Research (ICMR), an autonomous organization under the Department of Health Research, Ministry of Health & Family Welfare, Government of India invites applications for filling up **one post of Senior Accounts Officer** in **Pay Band-3 (₹15600-39100) with Grade Pay of ₹6600/-** on deputation basis for a period three years at its Hqrs. Office, New Delhi. Eligibility conditions & experience for the post is as under:-

**Eligibility criteria & Experience:**

Holding the analogous post in the Grade Pay ₹6600 on regular basis or the post of Accounts Officer in Audit & Accounts Service of Central / States Govt. or Autonomous Organization or PSU organization etc. in Pay Band – 3 (Rs.15600-39100) plus Grade Pay Rs.5400 with five years regular service.

2. Willing and eligible officers may submit their application in the prescribed form (available at **ICMR Website**.(<http://www.icmr.nic.in>) ) along with detailed CV ( giving the details of past assignments and the work handled by the officer) **through proper channel**, so as to reach to the **Assistant Director General (Administration), Indian Council of Medical Research, Ramalingaswamy Bhawan, Ansari Nagar, Post Box -4911, New Delhi-110029** on or before **27.02.2016**

3. While forwarding the applications, the concerned Organization / Department / Office should also send the following documents:-

(a) Vigilance Clearance Certificate

(b) Copy of APARs for last 5 years i.e. 2010-2011, 2011-2012, 2012-2013, 2013-2014 and 2014-2015.

4. Applicant will not be permitted to withdraw his/her name after selection.

5. **The application received after the last date or application incomplete will not be considered.** Maximum age limit is 56 years as on the last date of receipt of applications.

6. The selected candidates will be appointed on deputation basis for a period of three years, which may be curtailed or extended further in the interest of administrative exigencies with the approval of the Competent Authority. The pay and other terms & conditions of deputation will be governed as per the instructions of the Department of Personnel & Training ( DOP&T) issued from time to time in this regard.

  
(Bir Pal Singh)

Sr. Administrative Officer (Admn.)

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