

**Guidelines for Establishing Multi-Disciplinary Research Units
(MRUs) in the Private Medical Colleges During the 15th
Finance Commission Period (2021-22 to 2025-26).**



**Government of India
Department of Health Research
Ministry of Health & Family Welfare**

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Guidelines for Establishing Multidisciplinary Research Units (MRUs) in Private Medical Colleges during the Period of 15th Finance Commission (2021-22 to 2025-26)

1. Introduction

During the 12th Plan Period (2012-13 to 2016-17), Government conceptualized and introduced a central sector umbrella scheme of Developing Infrastructure for promotion of Health Research across the country. The umbrella scheme has 02 sub-schemes namely (i) establishing Multidisciplinary Research Units (MRUs) in Government Medical Colleges and(ii) establishing Model Rural Health Research Units (MRHRUs). The scheme was extended from 2017-18 to 2019-20 to be co-terminus with the period of 14th Finance Commission Period. Subsequently, Department of Expenditure vide its notification no.42(02)/PF-II/2014 dated 10.01.2020 approved an interim extension to all ongoing schemes till 31.03.2021 or till the date of recommendations of 15th Finance Commission came into effect, whichever was earlier.

On 08.12.2020, the Department of Expenditure vide its OM No. 42(02)/PF-II/2014 called for proposals for continuation of the ongoing schemes beyond 31.03.2021. The OM also provided that if the financial implications of the scheme fell within the delegated powers of the Ministries/Departments, the same could be appraised/approved by the Administrative Ministry itself. Accordingly, the Standing Finance Committee chaired by Secretary (DHR) in its meeting on 15.03.2021 appraised the scheme and subsequently the Competent Authority approved the scheme for the period of 15th Finance Commission (2021-22 to 2025-26) with the financial layout of Rs. 288.11 crore. It has been decided with the approval of the Competent Authority to extend the scope of the MRU sub-scheme to include the Private Medical Colleges.

2. Objectives of the Scheme

- 2.1 Encouraging and strengthening research environment by establishing MRUs
- 2.2 Capacity building and human resource development in the field of health research.
- 2.3 Undertaking of multi centric research projects including clinical trials.
- 2.4 Ensuring geographical spread of health research infrastructure.
- 2.5 Improving overall health status of the population through evidence-based application of diagnostic procedures/processes/methods.

3. Eligibility

3.1 There will be an initial screening of all applications for eligibility based on the following criteria:-

3.1.1 Included in the National Institutional Ranking Framework (NIRF) list of top Medical Colleges

3.1.2 Recognition of medical college by National Medical Commission.

3.1.3 DSIR Certification (The Department of Scientific & Industrial Research (DSIR) is operating a scheme for granting recognition & registration to in-house R&D units established by corporate industry) for medical college

3.1.4 DHR Registered Ethics Committee in the institution (Central Drugs Standard Control Organization registration would be desirable)

3.2 Documents supporting the above information may be provided by applicants as per **Annexure 1.**

3.3 Applicants that fulfil all eligibility criteria will be considered for further selection process based on information provided by them as per **Annexure 2.**

4. Approval Mechanism

4.1 Proposals for setting up MRUs are to be submitted by the Principals of Private Medical Colleges to the Department of Health Research.

4.2 These proposals will be considered by the Technical Evaluation Committee (TEC) of Experts for its recommendation to the Approval Committee. Composition of TEC is as per **Annexure 3**

4.3 The proposals recommended by TEC will be considered by the Approval Committee for approval. Composition of Approval Committee is as per **Annexure 4.**

5. Funding Norms

5.1 The approved MRUs will be eligible for one-time non-recurring grant-in-aid for (i) civil construction, and (ii) purchase of equipment, and recurring grant for (i) salaries, (ii) contingencies/consumables/training etc. Details of non-recurring and recurring grants are given in **Annexure 5.**

- 5.2 Grants-in-aid for salaries, contingencies/consumables/training etc. would be disbursed from the 2nd year of the approval of the MRU. However, if an MRU is in a position to undertake research from the very first year of approval and its case is recommended by the Local Research Advisory Committee (LRAC) of the college, request will be considered by DHR on merit basis for release of recurring grant from the 1st year itself.
- 5.3 Purchase of equipment by the MRU would be need based and as per the recommendations of LRAC. An indicative list of equipment generally required for medical research is at **Annexure 6**
- 5.4 The mechanism of flow of funds will be as per the procedures followed by the Department of Health & Family Welfare in respect of similar schemes. Each unit is required to maintain a separate saving bank account for the funds received from the DHR under the scheme.
- 5.5 The private medical college will be required to provide approx. 300 Sq. mtr of space free of cost with in the premises of the Medical College for establishing MRUs.
- 5.6 The approved MRU must submit codal documents to be eligible for receiving funds from DHR. The list of codal documents is available at **Annexure7**.

6 Operational Mechanism

- 6.1 The concerned Private Medical College would devise suitable internal mechanism for speedy execution of the civil works, procurement & installation of equipment, selection & posting of requisite core staff. This would involve:
- 6.1.1 Signing of bipartite Memorandum of Agreement between the Department of Health Research and the Medical College. Format of MOA is given at **Annexure 8**.
- 6.1.2 Finalization of layout/maps for establishing MRU.
- 6.1.3 Tendering and hiring agencies for construction/renovation of space provided for the setting up of MRU as per General Financial Rules (GFR) 2017 norms
- 6.1.4 Tendering and procuring equipment and ensuring their maintenance as per GFR 2017 norms.

6.1.5 Engaging contractual staff for MRU as per institutional norms.

6.1.6 MRUs will continue to be funded and administered by the Department of Health Research.

7 Composition of MRU Staff and Salary Structure

Details of staff and the salary structure are given at **Annexure – 9**

8 Operational and Monitoring Mechanism of MRUs

8.1 For operating MRU in Private Medical College, a Local Research Advisory Committee (LRAC) will be constituted which would consider and approve research proposals received from different Departments of the College. LRAC would also monitor progress of research proposals in the college. It will work as Recommendatory Body for all proposals of the Medical College to be pursued through its MRU. Composition, and working mechanism of LRAC is given at **Annexure 10**.

8.2 For ensuring participation of different departments in MRU, an Executive Committee (EC) would be constituted which would establish the mechanism for receiving proposal from different departments of the College. Composition, functions and working mechanism of EC is given at **Annexure 11**.

8.3 In the Department of Health Research, MRUs would be managed by Programme Management & Implementation Units (PMIUs) already in existence.

8.4 Progress of research work of MRUs will be closely and regularly monitored by DHR and an Expert Committee of DHR. In addition, on the spot visits of DHR officials would be carried out to review the progress.

8.5 MRUs will also be subject to all the prescribed internal/statutory audit checks and inspections etc.

- 8.6 **Monitoring Indicators:** The National Institution for Transforming India (NITI) Aayog and the Prime Minister's office have also developed Output Outcome Monitoring Framework (OOMF) and Dashboard for Analytical Review of Projects Across Nation (DARPAN) portals respectively for uploading data of Govt. schemes on quarterly and annual basis. The requisite data in respect of MRU scheme is regularly fed on these portals. The major Output & Outcome performance indicators of OOMF portals are dynamic and revised on periodic basis.

9 Salient Features of MRUs

- 9.1 Creating research infrastructure and capacity building:** The scheme intends to create an ecosystem of research in private medical colleges through building research infrastructure (by purchase of equipment and human resource provision). Also, it aims to build research capacity of researchers/faculties in MRUs, through regular training programmes, workshops, seminars etc. on the design and conduct of health research.
- 9.2 Creation of clinical trial network:** Existing network/infrastructure of MRUs will be utilized for undertaking clinical trials. These Clinical trial Centres can have sub-centres in other MRUs, depending upon their requirement to facilitate clinical trials. Medico-legal and technical issues with regard to clinical trials will be resolved/handled in consultation with experts of the Indian Council of Medical Research, an autonomous organization of the Department of Health Research.
- 9.3 Multi-Centric Research Projects:** Emphasis would also be laid on multi-centric projects to address larger research questions of national importance. Multi-Centric projects recommended by the LRAC /Competent Authorities and approved by the Technical Evaluation Committee in DHR will be eligible for funding under the scheme.

10 Utilization certificates and statement of expenditure

- 10.1 Each MRU in Private Medical College would be required to furnish utilization certificate for funds received under the project in accordance with the provisions of General Financial Rules (GFR) 2017.

10.2 The Utilization certificate will be accompanied with the performance-cum-achievement reports of the MRUs in the format as may be prescribed by the Department of Health Research. Annual statements of expenditure that are prepared and verified by a Chartered Accountant, who is registered with CAG and / or Ministry of Health & Family Welfare, must be submitted to DHR.

11. Execution of BOND:

11.1 Before Grant-in-aid is released, the members of the Executive Committee of the Private Medical College would execute a BOND as prescribed in annexure 12.

Attach documents supporting information fulfilling eligibility criteria

1. NIRF ranking certificate/document
2. NMC recognition certificate
3. Registration and composition of Institutional Ethics Committee
4. Certificate issued by Department of Scientific and Industrial Research (DSIR)

Format for submission of application/proposal for setting up of Multi-Disciplinary Research Units (MRUs) in private Medical College

- Name and address of the Medical College/Institution
- Year of Establishment
- Number and details of Full-time faculty members with departments
- Existence of Research Laboratories with information regarding space and infrastructure/Equipment in each laboratory.
- Existence of an Animal House approved by CCSEA (with inventory of animals currently available)
- Total number of Research Publications in INDEXED Journals, discipline wise during last five Years listed as per Vancouver (ICMR Journal) Style with full details (Name of Author(s); Title of Paper; Name of Journal; Vol., Page no; Year) and impact factor of journal
- Number of Extra-Mural Grants received by the college faculty during last five years
 - Name of Faculty
 - Research Project
 - Grant giving agency
 - Year of sanction with duration
 - Amount sanctioned
- Are there any ongoing research projects other than mandatory for postgraduate thesis? Please list out.
- Award/Distinctions received by your staff (Please list)
- Do you have any Intra-Mural funds committed to research in your institutional budget? If yes, state the amount.
- State specific research projects your faculty would like to initiate, if the above grant for MRU is sanctioned (provide brief outline of each)
- Whether any Local Research Advisory Committee exists; if so composition of the same. If not, whether the Medical College/institution agrees to constitute the same.
- Will your institute faculty like to interact with one of the ICMR institutes in your neighborhood?
 - For Mentorship

- For Training
 - For utilizing their research facilities
 - For formulating a joint research project
- Details of space to be provided for establishment of MRU.
- Details of membership of any research network, if any.

Technical Evaluation Committee (TEC)

1.	Prof. Sushma Bhatnagar, Chief, Institute of Rotary Cancer Hospital and Head, National Cancer Institute (NCI), Jhajjar, Haryana
2.	Prof. Sandeep Bansal, Consultant Professor and Head of Deptt. (Deptt. Of Cardiology) Safdarjung Hospital, New Delhi
3.	Prof.Achal Kumar Srivastava, Professor (Clinical Neurophysiology) All India Institute of Medical Sciences, New Delhi
4.	Prof.Piyus Gupta, (Retd.) Ex. Principal (Paediatrician) University College of Medical Sciences, New Delhi
5.	Prof. Rajesh Sagar, Department of Psychiatry, All India Institute of Medical Sciences, New Delhi
6.	Prof.MongajamMegha Chandra Singh, Head – Deptt. Of Community Medicine, Maulana Azad Medical College, New Delhi

Approval Committee

1.	Secretary, Department of Health Research	Chairman
2.	Addl. Secy. & Financial Adviser (Health) or his representative	Member
3.	Joint Secretary, DHR	Member
4.	Head, Human Resource Development, ICMR	Member

Annual Non-recurring and Recurring Grant to MRUs**Non-Recurring Grant****(Rs. Crore)**

Civil Construction	0.25
Equipment	2.00 (To be released in 02 instalments of Rs. 1.00 crore each subject to satisfactory performance and submission of Utilization Certificate)

Note: Proposals for grants-in-aid in excess of Rs.2.00 crore for purchase of equipment recommended by the private medical college and LRAC may be considered by the Department with the approval of the Secretary (DHR) on a case-to-case basis taking into account merits of the proposal. The request for grant-in-aid in excess of Rs.2 Cr shall be subject to equal matching contribution being provided by the concerned Private Medical College and further subject to the condition that there would be an upper limit of Rs. 5 Cr. after including the contribution of the concerned Private Medical College as well as the original grants-in-aid of Rs. 2.00 crore prescribed for purchase of equipment by MRUs.

Recurring Grant**(Rs. Crore)**

Salaries (per annum)	0.28
Contingency/consumables/training etc. (per annum)	0.20

The funding norms are subject to change as per changes in the DHR-MRU scheme.

Grant-in-aid under contingency/consumables/training etc. can be utilized for the following:

- Reagents for lab tests
- Data Management Costs
- Honorarium for specialized research experts such as biostatistician, epidemiologist, medical geneticists etc.
- Data analysis softwares – any 1 STATA or SPSS
- Organizing workshop for research methods, proposal development, manuscript writing etc.
- Field visits for research (travel)
- Annual maintenance contract (AMC)

- Equipment Repair
- Costs for patents and/or article processing charges (APC) with approval of DHR
- Working of Institutional ethics committee
- TA/DA support for LRAC Committee
- Travel, accommodation and registration support to MRU scientists and lab technicians for attending workshop/conference once in a year within the country as per institutional norms.
- Any other expenditure related to research with the approval of DHR

Indicative list of Equipment under Multi-Disciplinary Research Units (MRUs)

S.No.	Name of Equipment	Qty.
	General Basic Equipment	
	HAEMATOLOGY ANALYZER	
1	3 Part Analyser	1
2	5 Part Analyser	1
3	Auto Analyser	3
4	Tissue processor	1
5	Cryostat	1
	MICROSCOPE	
1	Microscope (Binocular-light)	5
2	Microscope (inverted)	1
3	Microscope (Fluorescent)	2
4	Microscope (trinocular)	1
	CENTRIFUGE	
1	Table top non refrigerated centrifuge	2
2	Table top refrigerated centrifuge	2
3	Microfuge (refrigerated)	2
4	Ultra centrifuge	1
	REFRIGERATED & DEEP FREEZERS	
1	Ordinary freezer	2
2	Mini cold lab	1
3	(-20 degree) freezer	2
4	(-70 degree) freezer	2
	MOLECULAR BIOLOGY LAB	
1	High Pressure Liquid Chromatography	1
2	Gas Chromatography Mass Spectrophotometer	1
3	Thermal cycler	1
4	Microfuge	1

5	Centrifuge	1
6	Ordinary refrigerator	1
7	Bio-safety cabinet	1
8	Refrigerator (-20 degree)	1
9	Water bath	1
10	Gel doc	1
11	Hybridization system	1
12	Microwave oven	1
13	Electrophoresis (Horizontal, vertical, western)	1
14	Gel dryer	1
15	Spectrophotometer (Nano drop)	1
16	Real time PCR	1
17	pH meter	1
18	Electronic weighing balance	1
19	Vortex mixers	2
20	Ice flaking machine	1
21	Micro pipettes	8 sets
22	Liquid N2 tank	1
23	C02 cylinder & regulator	1
24	Water Purification System (Millipore with pre-purification and softener)	1k
	STERLIZATION ROOM	
1	Autoclave	3
2	Hot air oven	2
	ELISA READER	
1	Reader	2
2	Washer	2
	HISTOPATHOLGOY SECTION	
1	Microscope	1
2	Microtome	1
3	Cryostat	1

4	Automatic tissue processor	1
5	Electronic weighing balance	2
	CYTOGENETICS LAB	
1	Fluorescent microscope with software	1
	TISSUE CULTURE LAB	
1	Biosafety (laminar hood) cabinet	1
2	C02 incubator	1
3	Automatic pipettes	1
4	Inverted microscope	1
5	Table top centrifuge	1
6	Positive Pressure filtration system	1
	MINOR EQUIPMENTS	
1	Magnetic stirrer	1
2	Multi-channel micropipettes (variable) autoclave	4 sets
3	Vortex	1
4	Electronic Ph meter	1
5	Tissue homogenizer	1
6	Ultra sonicator	1
7	Incubator	2
8	Shaker incubator	1
9	Ice flaking machine	1
10	Computers and accessories with internet facility	2

List of Codal documents

1. Declaration & Attestation of Bank Mandate
2. Separate Savings Bank Account Details
3. Details of the Chartered Accountant, who is registered with CAG and / or Ministry of Health & Family Welfare
4. Unique Identity Number issued by NPO DARPAN Portal of NITI Aayog.

Memorandum of Agreement

Preamble

Whereas the Government of India, Ministry of Health & Family Welfare, Department of Health Research has formulated a scheme for strengthening the private Medical Colleges by providing grants for the establishment of Multi-Disciplinary Research Units (herein referred to as **MRUs** for promoting medical/health research in the country under the initiative of development of infrastructure for health research during the 15th Finance Commission period.

2. Whereas the details of the Scheme have already been communicated to _____ and the _____ has expressed willingness to establish MRU with the financial assistance of the Department of Health Research, Ministry of Health and family Welfare, Government of India.

3. Now therefore, this agreement is made at _____ this _____ day of

BETWEEN

The _____ (name of the Medical College) having its premises at _____ (address), (hereinafter referred to as MC) through their authorized signatories which expression unless repugnant to the context or the meaning thereof shall include its permitted assigns and successors.

AND

Department of Health Research, Ministry of Health & Family Welfare, Govt. of India (hereinafter referred to as DHR) through its authorized signatory _____ which expression unless repugnant to the context or the meaning hereof shall include its permitted assigns and successors, which will lay the foundation for cooperation and joint action to support the development of Medical Research and training in such areas as may be identified and agreed to mutually from time to time and act as precursor towards that goal of convergence between institutions of higher learning in the country and agree as under:

4. Common Objectives & Goals

- Encouraging and strengthening research environment by establishing MRUs
- Capacity building and human resource development in the field of health research
- Undertaking of multi centric research projects including clinical trials
- Ensuring geographical spread of health research infrastructure
- Improving overall health status of the population through evidence-based application of diagnostic procedures/processes/methods.

5. STRATEGIES

- a) To assist in the development of infrastructure in the **MC** by establishing **MRU**.
- b) To assist the **MC** in the running of the **MRU**.

6. OBLIGATION OF MC

6.1 With a view to achieving the objectives set forth in the preceding para, the **MC** agrees to discharge the following responsibilities:

- 6.1.1 To provide space of approx 300 sq. mtr free of cost, in the premises of the MC for the establishment of the MRU.
- 6.1.2 To implement the scheme as per the guidelines provided by the DHR.
- 6.1.3 To constitute Local Research Advisory Committee (LRAC), as per Annexure 10. The LRAC would identify the research priorities and projects in consultation with the DHR, monitor progress of approved research projects and carry out other responsibilities identified through mutual consent of the two parties.
- 6.1.4 To constitute Executive Committee as per Annexure 11. The Executive Committee shall establish the mechanism for receiving proposals from faculty and encouraging participation from all departments in proposal submission to MRUs. EC would also review proposals for presentation to LRAC for finalization/selection.
- 6.1.5 To maintain separate saving bank account for the funds received from the DHR under the scheme.

- 6.1.6 To submit the Utilization Certificate in the prescribed format as per the General Financial Rules for the funds received under the scheme, including the interest earned thereon. The interest earned shall be deposited in the Bharatkosh in terms of the provisions of GFR.
- 6.1.7 As per Rule 231(2) of GFR-2017, before a Grant is released, the members of the Executive Committee of the Grantee should be asked to Execute Bonds in a prescribed format binding themselves jointly and severally to: -
- (i) abide by the conditions of the Grants- in-aid by the target dates, if any, specified therein; and
 - (ii) Not to divert the Grants or entrust execution of the scheme or work concerned to another Institution(s) or Organization(s); and
 - (iii) Abide by any other conditions specified in the agreement governing the Grants-in-aid
 - (iv) In the event of the Grantee failing to comply with the conditions or committing breach of the conditions of the Bond, the signatories to the Bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the Grant with interest at ten percent per annum thereon or the sum specified under the Bond. The stamp duty for this Bond shall be borne by the Government of India.
- 6.1.8 To have the accounts for the funds provided under the scheme audited by a Chartered Accountant, who is registered with CAG and / or Ministry of Health & Family Welfare.

7. OBLIGATION OF DHR

- 7.1 With a view to achieving the objectives set forth in the preceding para, the DHR agrees to discharge the following responsibilities: -
- 7.1.1 To provide grant-in – aid to the MC as detailed out in Annexure 5 of the Guidelines.
 - 7.1.2 To have the scheme implemented with the technical support of Indian Council of Medical Research (ICMR) through appropriate expert committees for regular review and monitoring of the scheme.
 - 7.1.3 Constitute committees for screening, evaluation, approval and monitoring of scheme.

8. PERFORMANCE EVALUATION

- 8.1 **DHR** in collaboration with the **MC** shall regularly monitor the implementation of the activities undertaken and the output under this MOA.

9. FURTHER ACTS & ASSURANCE

- 9.1 All the parties agree to execute and deliver all such instruments and to perform all such further acts as shall be necessary and required to carry out the provisions of this MOA and to consummate the transactions contemplated hereby including, but not limited to: -

- 9.1.1 The administrative control of the MRU and the ownership of its scientific output.
- 9.1.2 The rules applicable to the personnel belonging to MC and other technical personnel working in the MRU.

10. AMENDMENTS TO THE AGREEMENT

- 10.1 The obligations of **DHR** and **MC** have been outlined in this **MOA**. However, during the operation of the MOA circumstances may arise which may call for alternations or modifications in this agreement. These alterations shall be mutually discussed and agreed upon in writing.
- 10.2 No amendment or change hereof or addition hereto shall be effective or binding on both the parties hereto unless set forth in writing and executed by the respective duly authorized representatives of either of the parties hereto.

11. VALIDITY & TERMINATION

- 11.1 This **MOA** shall come into effect upon signature of both the parties on the date set forth below and shall be in force upto FY-2025-26. It may be extended further in its present form or with modifications as may be agreed upon through mutual consent. This **MOA** can be terminated at any time during or after FY-2025-26 through mutual consent on three months' notice in writing from either side.

12. INTERPRETATION/MATTERS NOT PROVIDED HEREIN

12.1 If any doubt arises as to the interpretation of the provisions of this agreement or as to matters not provided therein, parties to this agreement shall consult with each other for each instance and resolve such doubts in good faith.

For & on behalf of DHR,
Ministry of Health & Family Welfare,

For and on behalf of MC

Government of India

New Delhi

Authorized Signatory

Authorized Signatory

Date:

Date:

Place: New Delhi, India

Place:

Annexure 9

Composition of MRU Staff and Salary Structure

S. No.	Post	No. of Posts	Remuneration per month
1.	Research Scientist-II (Scientist C)	1	67,000/-+ HRA
2.	Research Scientist- I (Scientist 'B')	1	56,000/-+HRA
3.	Lab Technician	2	20,000/-+HRA
4.	Lab Assistant/ DEO (Grade 'A')	1	20,000
	TOTAL	5	

- *Increase @5% every two years subject to performance evaluation.*
- *Where HRA is to be paid extra, the average cost has been worked out by adding basis remuneration +20%. However, actual payment will be based on respective city rate i.e. 30/20/10% for X/Y/Z cities.*
- *The DEO/MTS will not be paid less than admissible under the Minimum Wages Act.*

Note: No regular staff would be engaged at the MRUs and these labs will be managed by contractual staff only

Composition and working mechanism of Local Research Advisory Committees for considering the Research Proposals in Multi-Disciplinary Research Units

1.	Chairperson	External Medical Expert, preferably Professor level from reputed Research Institution/University
2.	Co-Chairperson	External Medical Expert, preferably Professor level from reputed Research Institution/University
3.	Three Clinicians/ Academicians	One External and Two Internal with expertise in Non-Communicable Diseases – one Expert specializing in the disease identified in Research Project.
4.	One nominee from ICMR HQ or nearest ICMR Institute.	
5.	Member Secretary	Nodal Officer, MRU

The working mechanism of Local Research Advisory Committees (LRAC) shall be as under:

- LRAC meeting should be held at-least every 6 monthly to review the new proposals and monitor the progress of ongoing proposal against project specific outcomes and timelines proposed by Principal Investigators of these projects.
- LRAC shall be reconstituted with half of the members changing every three years to ensure rotation of all members.
- The maximum tenure of any member should not exceed beyond 6 years.

Composition, functions and working mechanism of Executive Committee (EC) for considering the Research Proposals in Multi-Disciplinary Research Units

- | | |
|---------------------------------|--|
| 1. Chairperson | Director/Principal/Dean (Research) of the Medical College/Institute |
| 2. Three faculty members | Three – One each from preclinical, para-clinical and one from clinical departments (preferably one either from medical or surgical departments) |
| 3. Nodal Officer of MRU | Faculty nominated by head of Medical College |

The function of Executive Committee (EC) shall be to:

- Establish the mechanism for receiving proposals from faculty
- Encourage wide participation of different departments in proposals submission to MRUs
- Review proposals for presentation to LRAC for finalization/selection or otherwise
- Oversee the distribution of contingency funds for activities of MRU and support LRAC approved projects

The working mechanism of Executive Committee (EC) shall be as under:

- The EC will meet every quarter. Minutes of quarterly meeting should be communicated to LRAC.
- Participate in LRAC as observers (except Nodal Officer who is member secretary of LRAC)
- All decisions of EC shall be by majority
- The term of EC shall be 04 years

The competent Authority has also approved that in case of transfer of Nodal Officer, one of the members of Executive Committee shall be appointed as new Nodal Officer by the head of the institution. Proper handing over of the charge must be ensured by the institutional head.

BOND

KNOW ALL MEN BY these presents that we, _____ a society registered under the Societies Registration Act 1860/Indian Trusts Act 1982/Charitable or Religious Act 1920/Corresponding State Act, and having its office at _____ called the obligers which term shall, unless excluded by or repugnant to the context be deemed to include its successor, permitted assigns and all persons entitled to and capable of disposing of the assets and properties of the obligers are held and firmly bound to the President of India (herein after called the Government) in the sum of Rs 1.25 crores (Rupees one crore twenty five lakh only) well and truly to be paid to the Government on demand and without a demur for which payment the obligers firmly bind ourselves by these presents. Whereas, on the obliger's request, the Government has, as per Department of Health Research letter No _____ dated _____ (herein after referred to as the 'letter of sanction' where of is annexed here to and marked with the letter 'A') agreed to make in favour of the Obligers for the purpose of a grant of Rs 1.25 crores (Rupees one crore twenty five lakh only) has been paid to the obligers the receipt of which sum the obligers to hereby admit and acknowledge on condition of the obligers executing a bond in terms and manner contained herein after which the obligers have agreed to do.

2. Now the condition of the above written obligation is such that if the obligers duly fulfil and comply with all the terms and conditions mentioned in the Letter of sanction and the Guidelines issued for the purpose of establishment of MRUs in Private Medical Colleges, then the above written bond of obligation shall be void and of no effect, but otherwise, it shall remain in full force, effect and virtue.

3. And these presents further witness as under:

- i. The decision of the Secretary to the Government of India in the Department of Health Research on the question whether there has been break or violation of any of the terms and conditions mentioned in the letter of sanction shall be final and binding on the Obligers.
- ii. All the Members of the Executive Committee of the grantee organization have authorized the signatory of this bond to execute the bond, binding themselves jointly and severally to:
 -
 - a. abide by the conditions of the grant-in-aid by the target dates, if any, specified therein; and
 - b. not to divert the grants or entrust execution of the scheme or work concerned to another institution(s) or organization(s); and
 - c. abide by any other condition(s) specified in the agreement governing the grants-in-aid.
- iii. In the event of the grantee failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond and all the other members of the

Executive Committee shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified in the bond. The stamp duty for this bond shall be borne by the Government.

4. In witness here of those present have been executed on behalf of the obligers pursuant to the Resolution No. _____ dated _____ passed by the Board of Management of the professional body (Governing Body) of the obligers in the place, year herein above written.

In the presence of two witnesses
name and address

Signed for and on signature with
behalf of Obligers.

Signature with stamp

(FOR OFFICE USE ONLY)

Accepted for and on
behalf of the Government.

Witnesses' signature with name
and address

Name and Designation.