

Information in respect of Administration division, DHR required to be disclosed as per the FRAMEWORK FOR TRANSPARENCY AUDIT

2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	SBE & DDG of DHR may be accessed here: https://dhr.gov.in/documents/budget-reports
		(ii) Budget for each agency and plan & programmes.	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	Statement have BE, RE and actual exp. For FY 2019-20,2020-21 2021-22, 2022-23 and BE 2023-24 in respect of DHR may be accessed here: https://dhr.gov.in/documents/budget-reports
2.2	Foreign and domestic tours (F.No. 1/8/2012-IR dt. 11.9.2012)	(i) Budget	BE 2023-24: 45 Lakh (Foreign travel expenses) BE 2023-24: 3 Crore (Domestic travel expenses)
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	Details at annexure- I.
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above-and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	The Department of Health Research (administration section) procures common use office goods and services from the GeM portal. As per guidelines on suo motu disclosure of information u/s 4 of the RTI act, information about procurement like publication of notice/ tender enquiries, details of bid awards, work contract, etc have to be disclosed. The present limit is fixed at Rs.10.00 Lakh. Accordingly, a list of contracts awarded to L1 bidders on the GeM portal may be seen at Annexure-II.

2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i)	Name of the programme of activity	There is no provision in the schemes to provide any kind of subsidy to states/ UTs, NGOs or individual beneficiaries.
		(ii)	Objective of the programme	
		(iii)	Procedure to avail benefits	
		(iv)	Duration of the programme/ scheme	
		(v)	Physical and financial targets of the programme	
		(vi)	Nature/ scale of subsidy /amount allotted	
		(vii)	Eligibility criteria for grant of subsidy	
		(viii)	Details of beneficiaries of subsidy programme (number, profile etc)	
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt.15.04.2013]	(i)	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	There is no provision in these schemes to provide any kind of Discretionary and non-discretionary grants/allocations to State Govt./NGOs/ other institutions.
		(ii)	Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits authorizations granted by public authority [Section 4(1) (b) (xiii)]	(i)	Concessions, permits or authorizations granted by public authority	There is no provision in these schemes to grant Concession, permits or any authorizations.
		(ii)	For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients give concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	

2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	The ATN on C&AG Para No. 3.3.1 of Report No. 26 of 2022 has been submitted to the Audit on 13.07.2023 for vetting.
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Details of Foreign and domestic tours during April 2022 to March 2023 by Officials of the rank of Joint Secretary and above in Department of Health Research

Domestic Tours

Places visited Col. (1)	Period of visit Col.(2)	Expenditure on the visit* Col.(3)
Chandigarh	10-12 April 2022	14214
Bengaluru	17-19 May 2022	80851
Bhopal	19-20 June 2022	26095
Bengaluru	26-27 September 2022	91888
Guwahati	12-14 October 2022	78135
Kolkata	10-12 November 2022	62346
Bhopal	25-26 November 2022	40297
Bengaluru	6 December 2022	38310
Bhopal	16-18 January 2023	9271
Lucknow	19-21 January 2023	35015
Chennai	25-26 January 2023	73603

International Tour

Place visited	Period of visit	Expenditure on the visit*
Amsterdam	16-22 October 2022	371796

* Expenditure mentioned in column 3 only includes expenditure booked on air travel charges. Charges on daily allowance, boarding and lodging of the official, etc. will be as per entitlement, which are not included in column 3.

Details of Bid awarded to vendors (with contract value more than 10 Lakh) on the GeM portal during 2022-2023

Name of Vendor to whom bid awarded	Description of service procured	Contract value
KATARA SECURITY SERVICES	Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Sweeper	₹ 1743209.46
IDEAL SECURITY & CONSULTANTS PRIVATE LIMITED	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard	₹ 2011395.53
MODERN YOUTH HOUSE SERVICING	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant	₹ 2749912.13
RAIDER SECURITY SERVICES PRIVATE LIMITED	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Multi-tasking Staff	₹ 6329071.13
VICTORIA CAR RENTAL PRIVATE LIMITED	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 km x 320 hours; Local 24*7	₹ 5159700.00
VICTORIA CAR RENTAL PRIVATE LIMITED	Monthly Basis Cab & Taxi Hiring Services - Premium Sedan; 2500 km x 320 hours; Local 24*7	₹ 4226040.00
Jai Bala Ji Security Services Regd.	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant	₹ 7278677.64
Jai Bala Ji Security Services Regd.	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Multi-tasking Staff	₹ 10101341.95
Jai Bala Ji Security Services Regd.	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Data Entry Operator	₹ 8754496.36