

2. Budget and Programme

S.No.	Items	Details of Disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	SBE & DDG of DHR may be accessed here: Link: https://dhr.gov.in/documents/budget-reports
		(ii) Budget for each agency and plan & programs.	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	Statements have BE, RE and Actual Expenditure for FY 2019-20, 2020- 21, 2021-22, 2022-23, 2023-24, 2024-25 and BE in respect of 2025- 26, which may be accessed at: Link: https://dhr.gov.in/documents/budget-reports
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	Expenditure during 2024-25: 9.64 Lakh (Foreign travel expenses) Expenditure during 2024-25: 39.49 Lakh (Domestic travel expenses)
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places Visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	Details at Annexure - I
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon. b) Details of the bids awarded comprising the names of the suppliers of good/services being procured. c) The work contracts concluded – in any such combination of the above-and d) The rate/rates and the total amount at which such procurement or works contract is to be executed.	The Department of Health Research (administration section) procures common use office goods and services from the GeM portal. As per guidelines on suo motu disclosure of information u/s 4 of the RTI act, information about procurement like publication of notice/ tender enquiries, details of bid awards, work contract, etc have to be disclosed. The present limit is fixed at Rs.10.00 Lakh. Accordingly, a list of contracts awarded to L1 bidders on the GeM portal may be seen at Annexure-II.

S.No.	Items	Details of Disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity (ii) Objective of the programme (iii) Procedure to avail benefits (iv) Duration of the programme/ scheme (v) Physical and financial targets of the programme (vi) Nature/ scale of subsidy /amount allotted (vii) Eligibility criteria for grant of subsidy (viii) Details of beneficiaries of subsidy programme (number, profile etc)	There is no provision in the schemes to provide any kind of subsidy to states/UTs, NGOs or individual beneficiaries.
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt.15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions (ii) Annual accounts of all legal entities who are provided grants by public authorities	There is no provision in the schemes to provide any kind of discretionary and non-discretionary grants/allocations to State Govt./NGOs/Other Institutions.
2.5	Particulars of recipients of concessions, permits authorizations granted by public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority. (ii) For each concession, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients give concessions/ permits or authorizations d) Date of award of concessions /permits of authorizations	There is no provision in these schemes to grant concession, permits or any authorizations.
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	No CAG & PAC paras & ATN thereafter has been laid on the Table of both Houses of the Parliament.

Details of Foreign and Domestic Tours during April 2024 to March 2025 by Officials of the rank of Joint Secretary and above in Department of Health Research

Annexure- I

Domestic Tours

Places visited Col. (1)	Period of visit Col. (2)	Expenditure on the visit* Col. (3)
Chandigarh	25.04.2024	12703
Karnataka	26.05.2024 to 27.05.2024	24,158
Bombay	09.06.2024 to 11.06.2024	62,977
Bangalore	25.06.2024 to 26.06.2024	78,155
Chennai	17.07.2024 to 21.07.2024	43,802
Jaipur	On 23.07.2024	7569
Bombay	02.09.2024 to 05.09.2024	59,007
Kanpur/Lucknow	23.08.2024 to 26.08.2024	22,775
Bhopal/Dehradun	22.09.2024 to 04.10.2024	36,778
Ahmedabad	1.12.2024 to 02.12.2024	52,396
Nagpur	06.01.2025 to 07.01.2025	33,645
Nagpur/Bombay	31.08.2024 to 04.09.2024	37,838
Bombay	15.01.2025 to 16.01.2025	53,854
Srinagar, J&K	17.04.2024 to 19.04.2024	19,613

International Tour

Place visited	Period of visit	Expenditure on the visit*
NIL	NIL	NIL

* Expenditure mentioned in column 3 only includes expenditure booked on air travel charges. Charges on daily allowance, boarding and lodging of the official, etc. will be as per entitlement, which are not included in column 3.

Details of Bid awarded to vendors (with contract value more than 10 Lakh) on the GeM portal during 2023-2024

Annexure II

Name of Vendor to whom bid awarded	Description of Service procured	Contract value
GUARDIANS HOUSEKEEPING AND SECURITY SERVICES	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant, Multi-tasking Staff, Data Entry Operator	₹ 8048670.35
KATARA SECURITY SERVICES	Manpower Outsourcing Services - Minimum wage - Skilled; Admin; Administrative Operator or Office Assistant or Executive Assistant, Multi-tasking Staff, Data Entry Operator	₹ 13543102.86