

Ministry of Health & Family Welfare  
(Department of Health Research)

Applications are invited from Indian citizens within 30 days of publication of this advertisement for the post of **Director** at Bhopal Memorial Hospital & Research Centre (BMHRC), Bhopal, Madhya Pradesh in the Pay Band-4 Rs.37400-67000 Plus Grade Pay Rs.10000/- (as per 6<sup>th</sup> CPC) and usual allowances as admissible as per Government norms.

The BMHRC is a premier medical research organization dealing with health research in various areas with state of art infrastructural facilities. The BMHRC is a 350 bedded Super-speciality hospital. The hospital is a referral and tertiary care centre for the gas tragedy victims and the hospital is well-equipped with State-of-the art facilities located at Bhopal, Madhya Pradesh and is under the administrative control of Department of Health Research, Ministry of Health & Family Welfare, Govt. of India. The hospital has 8 mini units spread around the city. The hospital has nearly 800 employees including faculty members.

BMHRC currently has the following Departments: Anaesthesiology, Cardiology, Cardio-Thoracic Surgery, Medical Gastroenterology, Microbiology, Nephrology, Neurology, Neurosurgery, Ophthalmology, Pathology, Pulmonary Medicine, Psychiatry, Radiology, Surgical Gastroenterology, Surgical Oncology, Transfusion Medicine and Urology. BMHRC also has an advanced research centre, supporting facilities at the hospital include a well equipped Physiotherapy, Pharmacy, Medical Records and Clinical Nutrition Sections and a Library with a large number of medical and nursing books and journals.

**ESSENTIAL QUALIFICATION & EXPERIENCE:**

- (i) A postgraduate degree (MD/MS) in medical subjects relevant to BMHRC recognized by MCI.
- (ii) Fifteen years Teaching/Research experience in the relevant areas in a recognized institute(s) after obtaining essential qualification (i) above, out of which at least 5 years in a managerial position to handle the management of a Hospital department/unit with Research facilities.

**DESIREABLE QUALIFICATION:**

- (i) DM/MCH/equivalent in disciplines relevant to BMHRC (This will be counted equivalent to 2 years of relevant experience).
- (ii) Additional Post Doctoral research experience in relevant subject after MD/MS in recognized in recognized institute.

**JOB REQUIREMENTS:**

The Director of the hospital is expected to provide leadership and have adequate experience of running a major Hospital with research facilities.

**AGE LIMITS:**

Not exceeding 52 years as on closing date of receiving the applications. Relaxable up to 5 years for Government servants and SC/ST and 3 years for OBC candidates in accordance with the instructions issued by the Department of Personnel & Training from time to time in this regard. Age, qualification and experience will be relaxable in deserving cases to be specified by Search-cum-Selection Committee.

OTHER SERVICE CONDITIONS:

- (i) Private practice is not allowed. However, non-practicing allowance is admissible to medical graduates only as per rules.
- (ii) Applications from employees working in Central/State Govt. Department/Public Sector Undertaking and Govt. funded research agencies must be forwarded through proper channel. Advance copies of application will be considered subject to the conditions that a "No Objection Certificate" from the employer is produced at the time of personal discussion.
- (iii) Canvassing in any form will be a disqualification.

HOW TO APPLY:

- (1) Application forms and other information can be obtained from DHR/BMHRC website(s) [www.dhr.gov.in](http://www.dhr.gov.in) or [www.bmhrc.org](http://www.bmhrc.org) on or before the closing date.
- (2) Application forms duly completed in all respects and signed by the applicant should reach to the Shri S.N. Sharma, Under Secretary, Department of Health Research, Room No.224, 2<sup>nd</sup> Floor, Red Cross Building, New Delhi – 110001 on or before the closing date.
- (3) Documents to be enclosed with the application form (self attested):-
  - a) Proof of Date of Birth
  - b) Educational Qualification
  - c) Experience
  - d) List of publications with impact factor & citation, role in clinical & Therapeutic/public health impact of contribution of candidate, list of extramural projects whether R&D sponsored/contractual and whether as PI/Co-Investigator.

**NOTE:**

- (a) Unsigned/incomplete application or application without supportive evidence asked for and application received late are liable to be summarily rejected.
- (b) If the fact that false information has been furnished or that there has been suppression of any material information in the application form comes to notice at any time during the service, his service would be liable to be terminated.

\*\*\*\*\*

Ministry of Health & Family Welfare  
(Department of Health Research)

(APPLICATION FORM FOR THE POST OF DIRECTOR, BMHRC, BHOPAL)

Note: All answers must be given in words and not by dashes and dots.  
No columns should be left blank.

**Affix recent  
Passport  
Size  
Photograph**

Name of the post applied for **DIRECTOR**.

Name of the Institute/Centre **BMHRC, BHOPAL**.

1. Name in Full: Mr./Mrs./Miss/Dr. \_\_\_\_\_  
(IN CAPITAL LETTERS)
2. Address: Present: \_\_\_\_\_  
\_\_\_\_\_  
Permanent: \_\_\_\_\_  
\_\_\_\_\_  
Contact Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email address: \_\_\_\_\_
3. Date of birth: (In words) \_\_\_\_\_
4. Marital Status: Married/Un-married: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Are you a member of Scheduled Caste/Scheduled Tribe/OBC \_\_\_\_\_  
If the answer is Yes, give particulars and attach a certificate from the District Magistrate in support of your claim.
7. Particulars of all examinations passed and degree and technical qualifications obtained (commencing with the Matriculation or equivalent examination). Attach self attested copies of all certificates.

S.No.	Examination or Degree obtained	Class or Division	Subjects taken	Year of passing

8. Any additional qualification may be mentioned here or on separate sheet.
9. What languages (excluding Indian languages) can you **read or speak**. State any examination passed in each:

Read Only	Speak Only	Read and Speak	Examination passed

10. Details of postgraduate work/publications (**Give the list on separate sheets**): Details of published papers should have statement about indexed, impact factor of journals & citation of paper. List of publications has to be classified as **Annexure**.
11. Total Research Experience with details in each area:
12. Major academic/other achievements:
13. Awards and Prizes received: (**Name of Award/Fellowship, year, awarded by**)
14. National/International Conferences/Seminars etc. attended:  
(List with title of papers presented, if any)
15. Membership of National and International Bodies:
16. Give particulars of Employments held in chronological order:-

Name of employer & address	Date of joining	Date of leaving	Nature of work	Salary last drawn & scale of pay

17. Copies of testimonials:
18. Candidate may mention here the details of **Annexure**, if any. Any other information relevant to the applicant may be mentioned here.
19. References: (These should be persons resident or India and holders of responsible position. They should be intimately acquainted with the applicant's character and work, but must not be relatives. Where the candidate has been in employment, he/she would either give his/her present or most recent employer or immediate superior as a reference or produce testimonials from him in regard to the candidate's fitness for the post for which he is an applicant).

## DECLARATION

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.
2. I have informed my Head of Office/Department in writing that I am applying for this post and shall produce "No objection" certificate at the time of the interview.

Signature of Candidate

Place:

Date:

### **Note:**

1. Application received after the closing date for whatever reason is liable to be rejected.
2. If the fact that false information has been furnished or that there has been suppression of any material information in the application form comes to notice at any time during the service of a person, his service would be liable to be terminated.
3. Application not signed by the candidate is liable to be rejected.
4. The candidates, who are employed should submit a "No Objection" certificate from their employer at the time of interview. In case they do not furnish the same for some reasons or other, their candidature will straight away be rejected and they will not be entitled to any claim.

### **DETAILS TO BE SUPPLIED BY THE CANDIDATES ALONG WITH THE APPLICATION FORM**

#### ADDITIONAL/GENERAL CONDITIONS

1. Candidates belonging to SC/ST and OBC communities will have to furnish certificate from prescribed authority in the required format failing which they will not be entitled to the concession admissible to them if any.
2. In the event of non-availability of suitable candidates for the advertised post, the position can be filled up at lower level. Allowances as per Central Govt. rules are admissible on the prescribed pay scale.
3. Application from employees working in Central/State Government Department/Public Sector Undertaking & Govt. funded research agencies must be forwarded through proper channel along with the certificate of the employer that the applicant will be relieved immediately within a month of his/her receipt of appointment orders. Advance copies of application will be considered subject to the conditions that a "**No Objection Certificate**" from the employer is produced at the time of personal discussion.
4. Application received after the closing date will not be considered.
5. Candidates called for personal discussion/interview have the option to answer in Hindi.

*(For further Information/Details please see DHR/BMHRC website(s) [www.dhr.gov.in](http://www.dhr.gov.in) or [www.bmhrc.org](http://www.bmhrc.org))*

The following **additional information** may be provided as per format given below for the post alongwith your application:

**Extramural Research Funding Received:**

**1. R & D (Govt. Agencies)**

S.No.	Title of Project & duration	Funding Agencies and Amount	Level of Participation whether		
			PI	Co-PI	Others

**2. Non R & D (Sponsored/Commercial):**

S.No.	Title of Project & duration	Funding Agencies and Amount	Level of Participation whether		
			PI	Co-PI	Others

**3. Intramural (Translational Research):**

S.No.	Title of Project & duration	Level of Participation whether		
		PI	Co-PI	Others

**4. Intramural (Others):**

S.No.	Title of Project & duration	Level of Participation whether		
		PI	Co-PI	Others

\*\*\*\*\*