

**4. E. Governance**

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/ Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	
		(ii) Vernacular/ Local Language	
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Available electronic reports may be accessed under Documents menu on DHR website ( <a href="https://dhr.gov.in/">https://dhr.gov.in/</a> ).
		(ii) Name/ title of the document/record/ other information	
		(iii) Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section (1) (b) (xv)]	(i) Name & location of the facility	Department of Health Research, 2nd Floor, IRCS Building, 1, Red Cross Road, New Delhi - 110001.
		(ii) Details of information made available	Available on DHR website ( <a href="https://dhr.gov.in/">https://dhr.gov.in/</a> ).
		(iii) Working hours of the facility	9:00AM to 5:30PM (Monday to Friday)
		(iv) Contact person & contact details (Phone, fax e-mail)	Available on the link - <a href="https://dhr.gov.in/who-who">https://dhr.gov.in/who-who</a>
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressed mechanism	<ol style="list-style-type: none"> <li>The Department has already appointed a Nodal Officer and Appellate Authority to deal with and redress Public Grievances received from the Public, Govt. employees of the Department and its one autonomous body/ subordinate office namely Indian Council of Medical Research (ICMR). The major chunk of grievances is received mainly online through CPGRAMS.</li> <li>The grievances are monitored on daily basis and also reviewed by the Joint Secretary at regular intervals. The grievances pertaining to the ICMR (AB of the Department) are also reviewed from</li> </ol>

			time to time at the Department level by holding meetings with the ICMR and sensitizing them about the early and quality redressal of the grievances.																		
	(ii)Details of applications received under RTI and information provided	<table border="1"> <thead> <tr> <th>RTI/ Appeal</th> <th>RTI applications Received during the quarter</th> <th>RTI application disposed of during the quarter</th> </tr> </thead> <tbody> <tr> <td>1<sup>st</sup> Quarter April-June, 2020-21</td> <td>221</td> <td>182</td> </tr> <tr> <td>2<sup>nd</sup> Quarter July-September, 2020-21</td> <td>296</td> <td>242</td> </tr> <tr> <td>3<sup>rd</sup> Quarter October-December 2020-21</td> <td>243</td> <td>233</td> </tr> <tr> <td>4<sup>th</sup> Quarter January-March, 2020-21</td> <td>142</td> <td>122</td> </tr> <tr> <td>1<sup>st</sup> Quarter April-June, 2021-22</td> <td>249</td> <td>242</td> </tr> </tbody> </table>	RTI/ Appeal	RTI applications Received during the quarter	RTI application disposed of during the quarter	1 <sup>st</sup> Quarter April-June, 2020-21	221	182	2 <sup>nd</sup> Quarter July-September, 2020-21	296	242	3 <sup>rd</sup> Quarter October-December 2020-21	243	233	4 <sup>th</sup> Quarter January-March, 2020-21	142	122	1 <sup>st</sup> Quarter April-June, 2021-22	249	242	
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	(iii) List of completed schemes/ projects/ Programmes		Implementation of schemes is a continuous process. Further details may be accessed under Schemes menu on DHR website ( <a href="https://dhr.gov.in/">https://dhr.gov.in/</a> ).																		
	(iv) List of schemes/ projects/ programme underway																				
	(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract																				
	(vi) Annual Report		Annual reports may be accessed here: <a href="https://dhr.gov.in/documents/annual-reports">https://dhr.gov.in/documents/annual-reports</a>																		

		(vii) Frequently Asked Question (FAQs)										
		(viii) Any other information such as	Citizen client charter may be accessed here: <a href="https://dhr.gov.in/documents/citizensclients-charter">https://dhr.gov.in/documents/citizensclients-charter</a>									
		a) Citizen's Charter										
		b) Result Framework Document (RFD)										
		c) Six monthly reports on the										
		d) Performance against the benchmarks set in the Citizen's Charter										
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed										
		(ii) Details of appeals received and orders issued										
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4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	Find enclosed the details : <a href="https://dhr.gov.in/sites/default/files/PQ-%20upload.pdf">https://dhr.gov.in/sites/default/files/PQ-%20upload.pdf</a>									